

TAE50116 Diploma of Vocational Education and Training

TAE50216 Diploma of Training Design and Development

You get to do it your way!

Our training programs are student centred, interactive, creative, intuitive and enjoyable to give you the best experiential learning activities we can create, based on:

- I hear and I forget
- I see and I remember
- I do and I realise

With HBTA one gets to choose training options:

- custom designed qualifications using the full range of available electives
- the ability to select additional electives for an 'add-on' Statement of Attainment
- professional development programs
- non-accredited corporate training
- Recognition of Prior learning to validate skills already acquired

With a choice of participation methods:

- mentored one-on-one flexible learning
- workshops with supported self-paced learning
- corporate groups (your venue or ours)
- small group webinars and Skype tutorials
- social learning through our private Linked In student forum

With these great advantages:

- enrolment at any time
- study plans to suit personal time availability
- progress at learner's own pace*
- corporate group and valued client discounts
- instalment payment options and study loans through www.studyloans.com.au

** Normal progression rules apply. Please see the Student Manual on our web site.*

Fees are all inclusive of administration fees and learning resources unless otherwise stated.



The resources you receive

- Interactive (e-learning) study guide on USB, CD or by Drop Box which provides links to reading resources and useful web sites
- PowerPoint PDFs as quick introduction
- 3 e-books that will provide you with easy to follow and pragmatic resources for the next five years of your professional life
- Flipped Learning Guide if undertaking workshops

Flipped Learning means less time being taught theory (you study this in preparation for classes) and more time in the classroom devoted to the practical aspects of your job role.

It is said that we learn best by teaching others.

Given that the role of a Training Manager or Instructional Designer requires you to lead others and provide professional development, you 'learn' the theory behind the practice by developing and facilitating sessions to teach this to others.

Why do a whole qualification if you only need a skills set?

A skills set is a set of Units from the full qualification that may be offered to meet specific job requirements or as electives to be imported into other qualifications.

These may be taken as customised corporate or individual training for job roles such as:

- Instructional design
- Advanced assessor
- E-learning design and facilitation
- Developing and implementing RPL systems
- TAELLN501

Other sets of units may be chosen to meet your professional requirements.

PO Box 217,
Helensvale,
QLD 4212

Phone: (07) 5502 6662
Admin mobile: 0475 432 129
Email: admin@hbta.edu.au
Web: www.hbta.edu.au

TAE50116 Diploma of Vocational Education and Training

10 competency units are required for award of this qualification, including:

- 6 core units
- 4 elective units

Fees:

Code	Mode	Fee
TAE50211-f	Self-paced + mentoring / practical workshops	\$3,300.00
TAE50211-r	Recognition (RCC & RPL) not requiring gap training (single diploma)	\$950.00
TAE50211-g	Recognition (RCC & RPL) requiring gap training (capped)	\$1,550.00

Note that an 11 unit program is also available which will allow you to transfer credit into the TAE50216 Diploma of Training Design and Development for an additional fee is only \$75 for administration. However, if you are selecting additional units you will pay the \$75 admin fee and get Credit Transfer gratis for common units across the two Diplomas and will pay \$150 RPL fee for each for any additional units. Gap training is at \$350 per unit.

This is a professional qualification with full rigour in learning, therefore you may expect to take up to a year part time to complete the qualification unless you have prior learning and experience that can be taken into account. Workplace practicum experience is required for this qualification. It is not something that you can undertake only by e-learning or distance learning.

Core Units: All must be taken

Code	Title
TAEASS501	Provide advanced assessment practice
TAEASS502	Design and develop assessment tools
TAEDEL502	Provide advanced facilitation practice
TAEDES501	Design and develop learning strategies
TAELLN501	Support the development of adult language, literacy and numeracy
TAEPDD501	Maintain and advance professional practice

Elective Units: 5 must be chosen (Other units are available . Units marked (R) are RPL only.

Code	Title
BSBAUD503	Lead a quality audit
BSBLED501	Develop a workplace learning environment
TAEASS503	Lead assessment validation processes
TAEASS504	Develop and implement recognition strategies
TAEDEL501	Facilitate e-learning
TAEDES502	Design and develop learning resources
TAEDES503	Design and develop e-learning resources
TAEDES504 (R)	Research and develop units of competency
TAEDES505	Evaluate a training program
TAEICR501 (R)	Work in partnership with industry, enterprises and community groups
TAELLN411	Address adult language, literacy and numeracy skills
TAERES501	Apply research to training and assessment practice
TAESUS501 (R)	Analyse and apply sustainability skills to learning programs
TAESUS502 (R)	Identify and apply current sustainability education principles and practice to learning programs
TAETAS501	Undertake organisational training needs analysis

TAE50216 Diploma of Training Design and Development

10 competency units are required for award of this qualification, including:

- 5 core units
- 5 elective units

Fees:

Code	Mode	Fee
TAE50211-f	Self-paced + mentoring / practical workshops	\$3,600.00
TAE50211-r	Recognition (RCC & RPL) not requiring gap training (single diploma)	\$950.00
TAE50211-g	Recognition (RCC & RPL) requiring gap training (capped)	\$1,550.00

Note that an 11 unit program is also available which will allow you to transfer credit into the TAE50116 Diploma of Vocational Education and Training for an additional fee is only \$75 for administration. However, if you are selecting additional units you will pay the \$75 admin fee and get Credit Transfer gratis for common units across the two Diplomas and will pay \$150 RPL fee for each for any additional units. Gap training is at \$350 per unit.

This is a professional qualification with full rigour in learning, therefore you may expect to take up to a year part time to complete the qualification unless you have prior learning and experience that can be taken into account. Workplace practicum experience is required for this qualification. It is not something that you can undertake only by e-learning or distance learning.

Core Units: All must be taken

Code	Title
TAEASS502	Design and develop assessment tools
TAEDDES501	Design and develop learning strategies
TAEDDES502	Design and develop learning resources
TAEDDES505	Evaluate a training program
TAETAS501	Undertake organisational training needs analysis

Elective Units: 5 must be chosen (Other units are available . Units marked (R) are RPL only.

Code	Title
TAEASS501	Provide advanced assessment practice
TAEASS503	Lead assessment validation processes
TAEASS504	Develop and implement recognition strategies
TAEDEL501	Facilitate e-learning
TAEDEL502	Provide advanced facilitation practice
TAEDDES503	Design and develop e-learning resources
TAEDDES504 (R)	Research and develop units of competency
TAEPDD501	Maintain and advance professional practice
TAELLN411	Address adult language, literacy and numeracy skills
TAELLN501	Support the development of adult language, literacy and numeracy
TAERES501	Apply research to training and assessment practice
TAESUS501 (R)	Analyse and apply sustainability skills to learning programs
TAESUS502 (R)	Identify and apply current sustainability education principles and practice to learning programs
BSBAUD503	Lead a quality audit
TAEICR501 (R)	Work in partnership with industry, enterprises and community groups
BSBLED501	Develop a workplace learning environment

DOUBLE DIPLOMA INTEGRATED PROGRAM

For

TAE50116 Diploma of Vocational Education and Training

TAE50216 Diploma of Training Design and Development

11 competency units are covered in this program in an integrated, interactive program that is undertaken by blended learning.

Fees:

Code	Mode	Fee
TAE50116_50216-f	Self-paced + mentoring / practical workshops	\$3,800.00

This program fully covers the core for both diplomas. The elective units meet the requirements of either or both diplomas and also those skills emerging as essential for senior level trainers and assessors, training managers or compliance managers. You may, however, change your choices of electives to meet the requirements of your job and the client groups you serve. Additional charges may apply to this and you may be advised to take additional elective choices as professional development programs or RPL, whichever is applicable.

On successful completion of this program you will receive both Diplomas.

TAEASS501 Provide advanced assessment practice

TAEASS502 Design and develop assessment tools

TAEASS503 Lead assessment validation processes

TAEASS504 Develop and implement recognition strategies

TAEDEL502 Provide advanced facilitation practice

TAEDES501 Design and develop learning strategies

TAEDES502 Design and develop learning resources

TAEDES505 Evaluate a training program

TAE LLN501 Support the development of adult language, literacy and numeracy skills

TAE PDD501 Maintain and advance professional practice

TAE TAS501 Undertake organisational training needs analysis

A comparison table showing the units common to both programs is provided on www.hbta.edu.au