

TAE50116 Diploma of Vocational Education and Training TAE50216 Diploma of Training Design and Development

With our programs You get to do it your way!

Our training programs are student centred, interactive, creative, intuitive and enjoyable to give you experiential learning activities, based on:

- I hear and I forget
- I see and remember
- I do and I realise

With HBTA you have a choice of training options:

- custom designed qualifications using the full range of available electives
- the ability to select additional electives for an 'add-on' Statement of Attainment
- professional development programs
- non-accredited corporate training
- Recognition of Prior learning based on work experience and previous studies

With a choice of participation methods:

- mentored one-on-one flexible learning
- mentored on-job training
- corporate groups (your venue or ours)
- small group webinars

With these great advantages:

- enrolment at any time
- study plans to suit personal time
- availability
- progress at your own pace*
- corporate group and valued client
- discounts
- PAYG payment options for individuals
- instalment payment options and study loans through www.studyloans.com.au
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* Progression rules apply and there are time limits for completion of studies. More details are given on enrolment forms and in the student manual

Time limits to complete the qualifications

The volume of learning for a Diploma is 12 months, unless there are factors such as your prior learning and experience that can shorten the course duration. You are allowed up to 18 months to complete your studies.

You need to keep us informed of any special circumstances for which you might be allowed an extension.

Fast Track Your Training Options

It is possible to integrate real work experience into course studies.

If you have workplace evidence that matches the study assessment tasks, you can discuss this with your assessor.

Remember to get permission for this from your employer.

Keep us up to date

If you change your name, address or contact details you need to keep us informed.

It is also very important to make sure your details match your records for USI.

It is the little things that cause delays in issuing your qualifications.

Healthy Business Training Academy

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Helensvale, QLD 4212

Phone: (07) 5502 6662

Administration:

Mobile: 0475 432 129

Email: admin@hbta.edu.au

Web: www.hbta.edu.au

TAE50116 Diploma of Vocational Education and Training

10 competency units are required for award of this qualification, including:

- 6 core units
- 4 elective units

Fees:

Code	Mode	Fee
TAE50116-f	Self-paced + mentoring / practical workshops	\$3,300.00
TAE50116-r	Recognition (RCC & RPL) not requiring gap training (single diploma)	\$1,750.00
TAE50116-g	Recognition (RCC & RPL) requiring gap training (capped)	\$2,300.00

Note that an 11 unit program is also available which will allow you to transfer credit into the TAE50216 Diploma of Training Design and Development for an additional fee is only \$80 for administration. However, if you are selecting additional units you will pay the \$80 admin fee and get Credit Transfer gratis for common units across the two Diplomas and will pay \$250 RPL fee for each for any additional units. Gap training is at \$400 per unit.

This is a professional qualification with full rigour in learning, therefore you may expect to take up to a year part time to complete the qualification unless you have prior learning and experience that can be taken into account. Workplace practicum experience is required for this qualification. It is not something that you can undertake only by e-learning or distance learning.

Core Units: All must be taken

TAEASS501	Provide advanced assessment practice
TAEASS502	Design and develop assessment tools
TAEDEL502	Provide advanced facilitation practice
TAEDES501	Design and develop learning strategies
TAELLN501	Support the development of adult language, literacy and numeracy
TAEPDD501	Maintain and advance professional practice

Elective Units: 5 must be chosen (Other units are available. Units marked (R) are RPL only.

BSBAUD503	Lead a quality audit
BSBLED501	Develop a workplace learning environment
TAEASS503	Lead assessment validation processes
TAEASS504	Develop and implement recognition strategies
TAEDEL501	Facilitate e-learning
TAEDES502	Design and develop learning resources
TAEDES503	Design and develop e-learning resources
TAEDES504	Research and develop units of competency (R)
TAEDES505	Evaluate a training program
TAEICR501	Work in partnership with industry, enterprises and community groups (R)
TAELLN411	Address adult language, literacy and numeracy skills
TAERES501	Apply research to training and assessment practice
TAESUS501	Analyse and apply sustainability skills to learning programs (R)
TAESUS502	Identify and apply current sustainability education principles and practice to learning programs (R)
TAETAS501	Undertake organisational training needs analysis



TAE50216 Diploma of Training Design and Development

10 competency units are required for award of this qualification, including:

- 5 core units
- 5 elective units

Fees:

Code	Mode	Fee
TAE50216-f	Self-paced + mentoring / practical workshops	\$3,600.00
TAE50216-r	Recognition (RCC & RPL) not requiring gap training (single diploma)	\$1,750.00
TAE50216-g	Recognition (RCC & RPL) requiring gap training (capped)	\$2,300.00

Note that an 11 unit program is also available which will allow you to transfer credit into the TAE50116 Diploma of Vocational Education and Training for an additional fee is only \$80 for administration. However, if you are selecting additional units you will pay the \$80 admin fee and get Credit Transfer gratis for common units across the two Diplomas and will pay \$250 RPL fee for each for any additional units. Gap training is at \$400 per unit.

This is a professional qualification with full rigour in learning, therefore you may expect to take up to a year part time to complete the qualification unless you have prior learning and experience that can be taken into account. Workplace practicum experience is required for this qualification. It is not something that you can undertake only by e-learning or distance learning.

Core Units: All must be taken

TAEASS502	Design and develop assessment tools
TAEDES501	Design and develop learning strategies
TAEDES502	Design and develop learning resources
TAEDES505	Evaluate a training program
TAETAS501	Undertake organisational training needs analysis

Elective Units: 5 must be chosen (Other units are available . Units marked (R) are RPL only.

TAEASS501	Provide advanced assessment practice
TAEASS503	Lead assessment validation processes
TAEASS504	Develop and implement recognition strategies
TAEDEL501	Facilitate e-learning
TAEDEL502	Provide advanced facilitation practice
TAEDES503	Design and develop e-learning resources
TAEDES504	Research and develop units of competency (R)
TAEPDD501	Maintain and advance professional practice
TAELLN411	Address adult language, literacy and numeracy skills
TAELLN501	Support the development of adult language, literacy and numeracy
TAERES501	Apply research to training and assessment practice
TAESUS501	Analyse and apply sustainability skills to learning programs (R)
TAESUS502	Identify and apply current sustainability education principles and practice to learning programs (R)
BSBAUD503	Lead a quality audit
TAEICR501	Work in partnership with industry, enterprises and community groups (R)
BSBLED501	Develop a workplace learning environment



DOUBLE DIPLOMA INTEGRATED PROGRAM

For

TAE50116 Diploma of Vocational Education and Training

TAE50216 Diploma of Training Design and Development

10 competency units are covered in this program in an integrated, interactive program that is undertaken by blended learning.

Fees:

Code	Mode	Fee
TAE50116_50216-f	Self-paced + mentoring / practical workshops	\$3,800.00

This program fully covers the core for both diplomas. The elective units meet the requirements of either or both diplomas and also those skills emerging as essential for senior level trainers and assessors, training managers or compliance managers. You may, however, change your choices of electives to meet the requirements of your job and the client groups you serve. Additional charges may apply to this and you may be advised to take additional elective choices as professional development programs or RPL, whichever is applicable.

On successful completion of this program you will receive both Diplomas.

TAEASS501 Provide advanced assessment practice

TAEASS502 Design and develop assessment tools

TAEDEL502 Provide advanced facilitation practice

TAEDES501 Design and develop learning strategies

TAEDES502 Design and develop learning resources

TAEDES505 Evaluate a training program

TAELLN501 Support the development of adult language, literacy and numeracy skills

TAEPDD501 Maintain and advance professional practice

TAETAS501 Undertake organisational training needs analysis

BSBAUD503 Lead a quality audit

*A comparison table showing the units common to both programs is provided on www.hbta.edu.au

